

## BLM Handbook 1520, General Operating Procedures, V. Accountability, Part I

I. Custodial Property Officer (CPO) – Custodial Property Officers are designated by the Accountable Officer. The CPO is responsible for: property assigned to his/her organization or unit; inform the property manager of any activity which affects the status, disposition or condition of Government property within their control; provide documentation on all actions affecting their property; report all instances of loss, damage, misuse or theft of their assigned property; assure that all property under their control is used for official purposes only; and, be responsible for the accomplishment of inventory requirements as directed by the Accountable Officer or the Property Manager.